

Richie Farmer
Commissioner



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Kentucky Department of Agriculture *A Consumer Protection And Service Agency*

Informational Memorandum – KY-FD-IM-S-07-01

To: All Recipient Agencies in Region 1

From: Teresa Ulery, Director *TU*
Division of Food Distribution

Date: May 22, 2006

Re: Distributor - Contract Year 2006-2007

The Ellenbee Leggett Company has renewed their contract for the receipt, storage and delivery of USDA commodities beginning July 1, 2006 through June 30, 2007. Their service charges are as follows:

Delivery Cost Per Case -	\$3.00	Commodity Contact Person: Randy Watkins
Lump Sum Delivery Per Case -	\$3.00	Telephone: 800-536-1613
Cost to R/A for pickup by Processor	\$2.70	Fax Number: 513-874-3323
Storage beyond 60 days- an additional \$.75 per cs		Email Address: rwatkins@ellenbee.com

Mailing Address: Ellenbee Leggett Company
P.O. Box 8025
3765 Port Union Road
Fairfield, OH 45014-8025

Prior to June 20, 2006, each Food Service Director/Administrator is asked to supply the distributor with any changes in the following information for school year 2007: name of FSD, e-mail address, work and home telephone numbers in the event changes in delivery schedules are required during off hours. The names and telephone numbers of each manager, the shipping address of each site and any other person(s) authorized to receive commodities must be forwarded to the distributor by fax or email.

In order for the distribution program to be successful, mutual cooperation must exist between the distributor and the recipient agency. We are looking forward to a good year with the distribution program. If you have problems or concerns that you and the distributor can not resolve, please call our office at 502-573-0298 and contact Dan Flaherty, extension 278, or Bill Wilson, extension 258. As always, we are ready to assist you in the successful operation of this program.



